



**S.T.U.S.Mandal's**  
**Sangola College, Sangola**  
**Academic Calendar - Administrative Planning**  
**2019-2020**

Month	Sr. No.	Activity
June	1	Development of Library software
	2	Standing committee meeting for deciding admission policy and recruitment of Asst. Professors
	3	Admission committee meeting to decide schedule and to frame rules
	4	Display of admission schedule and rules on Notice board and uploading on college website
	5	Preadmission forms distribution, collection and Counseling of students starts
	6	Display of merit Lists
	7	Online proposal for grants from RUSA
	8	Admissions to different classes start
	9	SANG-CET for admission to B.Sc.(ECS) and B.C.A.
	10	Hostel committee meeting to open quotations received for running the Girls Hostel Mess
	11	College Reopens after summer vacation
	12	Departmental meetings to distribute syllabi and other responsibilities
	13	Preparation of Teaching plan by faculty
	14	International Yoga Day Celebration
	15	First Term beginning Meeting : faculty and staff Welcome and Distribution of annual work committees
	16	Principal's Meeting with HODs : Admission status review
	17	Meetings of all the committees to plan their work
	18	Preparation for LIC meetings for first/continuation of affiliation of programs /Division
	19	Result Analysis of all classes



	20	Monthly Review meetings
July	1	Academic calendar Preparation and Display
	2	CDC Meeting : Budget 2019-20 and Discussion on starting of Short Term Courses
	3	Executive council meeting: Canteen contract
	4	Extension Activity: Workshop for Pomegranate growing farmers in collaboration with Valagro Biosciences Ltd., Hyderabad
	5	Principal's Meeting with HODs : Review of Admissions process
	7	Common Staff meeting: Reformation of IQAC, Annual work Distribution
	8	Advertisement. for recruitment of Asst. Professors on C.H.B
	9	IQAC Meeting : Criterion wise AQAR preparation & distribution of work
	10	Display of Time - Table on notice board
	11	Meeting : Anti-ragging Committee
	12	Office staff and technical staff meeting (Distribution of office work and cleaning)
	13	Commencement of Regular Teaching
	14	Bridge Course for Part I students
	15	Extension Activity: Participation of students in Swachha Wari Abhiyan at Velapur
	16	Principal's Meeting with NSS Programme Officers and NCC Captain: Planning of Tree Plantation
	17	Interviews : CHB Assistant Professors Recruitment
	18	Principal's Meeting with Gymkhana Committee Members : Planning of Sports Activities
	19	Principal's Meeting with HODs : Preparation of Star College Proposal under DST scheme
	20	NSS Committee : Planning of Activities
	21	Application to University for Extra Students in divisions of different classes
	22	Meeting : Research Centre and Research Management Committee : information about Major .Minor research project, Avishkar student Projects, preparation of proposals for funds for organization of seminars/conferences / workshops
	23	Orientation of newly recruited CHB faculty



	24	Screening Test based on Bridge Course
	25	Classification of Slow Learners and Advanced Learners
	26	Inauguration of NSS and sports activities
	27	Tree Plantation under Govt. Scheme
	27	Kargil Vijaydin Celebration/ Rally of NSS/NCC students
	28	Principal's Meeting with HODs – Submission of Documents(Dept. Profile(2018-19 Teaching Plan, Short Term course details, Avishkar Research Project etc.)
	29	Nirbhaya Pathak : Counseling of students regarding ragging, mobile use, teasing of women – Acts and Punishments
	30	Meeting : NSS – Swachh Pandharwada Activities planning
	31	Earn and Learn Scheme commencement
	32	Extension Activity : Counseling of students regarding Govt. Schemes for Public-canvassing through students
	33	Executive Committee Meeting : Approval for Audited Reports(2018-19)
	34	Enrollment of students for participation in Sports Activities
	35	Enrollment of students for participation in Cultural Activities
	36	Principal's Meeting with HODs : Review of activities
	37	Submission of applications of eligible faculty for Guide-ship of PAH Solapur University.
	38	Monthly Review meetings
<b>August</b>	1	Process for students council elections commences
	2	Commencement of Remedial coaching, slow and advanced Learner activities
	3	Organization of campus Recruitment Drive/Guest Lectures
	4	Inauguration of Swachha Pandharwada
	5	Training workshop on Consumer Awareness for students and faculty(Dept. of Economics)
	6	Celebration of College Foundation day, Sadbhavana Day Independence Day, Vikram Sarabhai Birth Anniversary
	7	Extension Activity : Blood Donation Camp (NCC Department)
	8	Extension Activity : Gram swachhta (Hangirage village)
	9	Mentor-Mentee Scheme Implementation
	10	STRIDE : Awareness of faculty and call for preparation of research projects proposals under STRIDE Scheme
	11	Avishkar Research Projects Allocation





	12	Youth Festival Activities Planning and practice
	13	University sports competitions practice
	14	Parents Meet
	15	Induction Program / Welcome function a) For girls hostilities b) For boys hostilities c) UG Part I students
	16	Parents Meet ( for hostilities )
	17	Motivation for i) Faculty/ Students for participation in workshops/seminars/conferences etc. ii) Students participation in various student centric activities
	18	<b>Inaugurations</b> a) Staff Academy b) Literary Association c) Science Association d) History Association e) Competitive Examinations Guidance Centre
	19	Signing of MOUs
	20	Extension Activity : Training workshop for Sarpanch and Deputy Sarpanch
	21	Principal's Meeting with Internal Complaints Redressal Committee members
	22	Meeting for Planning of State Level Debate Competitions
	23	Review of Admissions: preparation of student profile
	24	Monthly Review meetings
<b>September</b>	1	NAAC criteria members meeting
	2	Gender sensitization : Seminar on gender equity
	3	Celebrations: Teachers Day Hindi Day Death Anniversary of Sanstha Founder Late Hon. Bapusaheb Zapake
	4	Principal's Meeting with staff members: Preparation of Perspective Plan (meeting)
	5	IQAC meeting: Preparation of Perspective Plan
	6	Alumni Meet: Preparation of Perspective plan
	7	Approval of CDC for starting Short Term Courses from second Semester
	8	Approval of CDC for starting PG programs from June 2020
	9	Approval of CDC for – Infrastructural updates (Tin sheet shade of for queue of students for office work, Parking shade for VIP Vehicles, Waste water treatment plan Botanical Garden Renovation)



	10	Alumni Meet
	11	Principal's Meeting with Placement Cell committee members: Planning of placement activities
	12	College Internal Examinations
	13	Submission of internal examination marksheets to University
	14	Use of ICT Teaching Learning pedagogy
	15	Celebration of NSS foundation Day
	16	HIV-AIDS awareness rally
	17	Student seminars, Group Discussion, quizzes etc.
	18	Submission of proposals for starting PG programs (Chemistry)
	19	Principal's Meeting with Students welfare committee members
	20	Executive Body Meeting : Approval for purchase of departmental requirements
	21	Criterion wise Meetings of Chairman's and members
	22	NIRF online college registration and data collection
	23	Submission of college information (2018-19) to University for Annual Report of University
	24	Monthly Review meetings
October	1	Celebration of Mahatma Gandhi Jayanti
	2	University Examinations: Planning and conduct
	3	Avishkar research Projects : College level competitions to select projects for University Avishkar Festival Dec.2019
	4	Principal's Meeting with Excursion Committee: Planning of study tours
	5	Staff Academy Lecture
	6	IQAC meeting
	7	Monthly Review meetings
	8	Term End Meeting
November	1	Reopening of college after Diwali vacation
	2	Staff meeting
	3	Departmental meetings: Distribution of syllabi and planning of coverage of syllabi and other activities.



	4	Inauguration of Short Term courses
	5	Health Checkup camp for girls
	6	Field visits and Industrial visits
	7	IQAC Meeting
	8	Writing of AQAR
	9	Extension Activity: Science Experiments Demo to SSC/HSC students
	10	Celebration of NCC Day
	11	Workshop on e-content development and effective PPT slides preparation
	12	Monthly Review meetings
December	1	Reading of AQAR in NAAC criterion wise meeting
	2	Presentation of AQAR in CDC
	3	Online Submission of AQAR
	4	Meeting : Annual Function Planning
	5	Meeting : NSS Camp Planning
	6	Meeting for publication of 'Mandesh'-College Annual Magazine committee
	7	College Assessment
	8	Extension Activities
	9	<b>Organizations</b> <ol style="list-style-type: none"> <li>a. Syllabus related workshops</li> <li>b. State/National seminars</li> <li>c. Training workshop on Human Rights</li> <li>d. Guest Lectures under faculty exchange</li> <li>e. Student seminars/Group discussion</li> <li>f. Campus Recruitment</li> </ol>
	10	Principal's Meeting with Discipline Committee members
	11	Meeting : Planning for organization of International Conference
	12	Staff Academy Lecture
	13	<b>Celebrations</b>



		a. NCC Day b. Human Rights Day
	14	Monthly Review meetings
January	1	<b>Celebrations</b> a. Republic Day b. Traditional Day c. Geography Day
	2	College Internal Examination
	3	Visit to Nagarpalika (Political Science Department)
	4	Extension Activities
	5	<b>Meetings</b> a. Library Committee b. Discipline Committee c. Student Council d. UGC Committee e. Internal complaints Committee
	6	Online Submission of NIRF form to HRD
	7	Field visits, industrial visits and study tours
	8	NSS special camp in Hangige village
	9	Internal Practical Examinations
	10	Organization of Recruitment Drive by Placement Cell
	11	Students council meeting
	12	Principal's Meeting with students' well-fare committee members
	13	Organization of seminars/workshops/Conferences
	14	Staff academy lecture
	15	Organization of Annual Sports and Cultural Events
	16	Monthly Review Meetings
February	1	Departmental meetings for review of syllabus completion
	2	Statistics Written Quiz



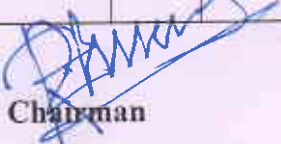


	3	Meeting of Exam .Committee
	4	N.C.C.: B Certificate Exam.
	5	NAAC sponsored National Seminar by IQAC
	6	Preliminary Exam. of T.Y./B.A./B.Com./B.Sc.
	7	Meeting of IQAC
	8	Annual Social Gathering and Prize Distribution Function
	9	Campus Interview by Placement Cell
	10	Farewell Function : Final Year Students
	11	Magazine Committee Meeting
	12	Green audit
	13	Principal's Meeting with Internal Complaints Committee members
	14	Principal's Meeting with Meeting of Anti Ragging Cell members
	15	Commencement of B. Sc. III. and B.A. Part III (Geog.) practical exams.
	16	Staff Academy Lecture
	17	Feedback forms collection
	18	<b>Celebrations</b> a. Marathi Bhasha Din b. National Science Day
	19	Monthly review meeting
March	1	Principal's Meeting with Discipline Committee Members
	2	Inspection of Teacher's Diaries
	3	Workshop on patent drafting and filing
	4	Commencement of University theory examinations
	5	Staff Academy Lecture
	6	Departmental meetings
April	1	B. Sc. Part II Practical exam start
	2	Principal's Meeting with Discipline Committee Members





	3	Principal's Meeting with Prospectus Committee Members.
	4	I.Q.AC. meeting
	5	Principal's Meeting with Admission Committee members for planning of next year admission process
	6	PBAS forms Submission.
	7	Library : Verification of Books.
	8	Practical Examination of BSc. Part I
	9	Staff Academy Lecture
	10	Monthly Review Meeting
	11	Composition of Admission Committee for Next Year admission process
	12	Collection of data and documents of academic year 2019-20
May	1	PG Exam ( M.A/M.Com/M.Sc)
	2	Celebration of Maharashtra/Kamgar Din
	3	Publication of 'Mandesh' college magazine
	4	Principal's Meeting with Prospectus committee members
	5	Alumni Association Meet
	6	Up-gradation of College Website

  
Chairman

Academic Calendar Committee

  
IQAC- Coordinator

**Co-ordinator**  
**I.Q.A.C.**  
**Sangola College Sangola**

  
Principal

**Principal**  
**Sangola College, Sangola**  
**Tal. Sangola Dist. Solapur**